

Tenant Application Form

1. Property Details

Property Title:
Full Address:
Postcode:
Property Type:

2. Applicant Details:

Title:	Surname:
First Name:	Middle Name:

Home Tel:	Mobile:	Work:
Email Address:		

Current Address:		
Postcode:		
Time spent at this address:	Years	Months
Reason for move:		

Previous Address: (Please give full addresses for last three years)		
Postcode:		
Time spent at this address:	Years	Months

3. Current Landlord/Agent Details

Details of Current Landlord/Agent (Please circle appropriate)				
Landlord	Estate Agent	Letting Agent	Solicitor	Family/Friend

Name:	
Tel:	Email:
Address:	
Postcode:	

4. Identification

Please provide at least two forms of photographic I.D and one letter with proof of address

D.O.B	National Insurance Number:
Driving Licence Number:	Passport Number:
Proof of Address:	

Status: (Please circle appropriate)				
Single	Married	Separated	Divorced	Widowed
Living with partner	Living with relatives/friends		Between owning homes	
Private Tenant		Lodger		

Dependents:	Names & Ages:

About you... (Please circle appropriate)			
Smoker?	Pets?	CCJ's?	Criminal Convictions?
Evictions?	Bankruptcy?	Court Decrees?	Court Actions?

5. Occupation

Present Occupation: (Please circle appropriate)			
Employed Full-time	Employed Part-time	Self-employed	On-contract
Retired	Un-employed	Student	Independent Means

Current Employment Details	
Name & Address of employer:	
Name of Manager:	
Tel:	Email:

Start Date:	Position:	Salary:
Is your employment permanent?		

If in employment we will require three months wage slips and three months bank statements.
If you are self employed we will require accounts for the past three years.

Previous Employment Details (if current employment is held for less than three years)	
Name & Address of employer:	
Name of Manager:	
Tel:	Email:

6. Bank or Building Society Details:

Bank or Building Society Account Holder Name:	Bank Name & Address:
Account Number:	Sort Code:

7. Vehicle(s)

Vehicles(s): proposed to be kept at the property		
Make:	Model:	Registration Number:

8. Guarantor Details:

Guarantor Details: (where applicable)	
Full Name:	Occupation:
Full Address:	Contact Details:

9. Next of Kin/Emergency Details:

Next of Kin/Emergency Details:	
Full Name:	Relationship:
Full Address:	Contact Details:

10. Declaration

Platinum Sales & Lettings will take a non refundable administration fee on the submission of the application.

Platinum Sales & Lettings may obtain information about you from credit reference agencies and group records to check your credit status and identity. We may also contact referees and guarantors to ascertain your suitability for the tenancy.

If false or inaccurate information is provided and fraud identified, details will be passed to fraud prevention agencies. Law enforcement agencies may access and use this information.

By giving your consent:

By signing this consent you are agreeing the Platinum Sales & Lettings may use your information in the way described in this form.

Applicant Signature

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Print Name:

Date: